OUR LADY OF GUADALUPE SEMINARY
APPLICATION CHECKLIST

This form is for your record keeping. Please do not submit it with your application.

In order to be reviewed for admission as a student at Our Lady of Guadalupe Seminary, the following must be completed & on file at the Vocations Office:

[ ] Birth certificate (an original or a notarized copy)
[ ] Baptismal certificate (obtained within the last six months from your parish & affixed with the parish’s seal. No photocopies accepted)
(N.B. This must be a “complete” certificate with explicit notation concerning the reception or non-reception of the sacraments of Holy Orders and Matrimony (or profession of solemn religious vows).
[ ] Application For Admission Form
[ ] Application For Admission Essays (2)
[ ] Confirmation certificate (this may be annotated on the baptismal certificate by the parish, otherwise it can be obtained from your parish of confirmation)
[ ] High School transcript(s) (an official copy needs to be sent to us directly from the school)
[ ] College/University transcript(s) (an official copy needs to be sent to us directly from the school)
[ ] If you have taken the SAT, ACT, GRE, or similar exams and the results are not on your transcripts please send us the results of these exams. Note: These are not necessary for acceptance to OLGS
[ ] Resumé showing work/study/leadership/charitable work experience
[ ] Medical Record Form
[ ] Detailed autobiography (see autobiography guide sheet for details)
[ ] 2 letters of recommendation from priests (one, preferably, from your local pastor)
[ ] National criminal record check
[ ] 2 passport size, portrait-style photos

If at any time you have ever been a seminarian or in a religious community, you will also need to include:

Letter(s) of Reference & Confirmation of Prior Formation in a Religious Community/Diocese:
[ ] - If previously enrolled in a seminary, from the seminary rector
[ ] - From your bishop or religious superior

[ ] Certificates of reception of minor orders or the permanent ministries of lector/acolyte (if applicable)

If you are studying at OLGS under the sponsorship of a diocese or religious order, you will need to include:

[ ] Letter of sponsorship from your diocese or religious community